**Makeup Work and Late Work Policy** (Revised September 9/6/23)

**Makeup Work**

If you have an excused absence, it is **your responsibility to see the teacher before or after class or during tutorials** to discuss make-up work or reschedule missed tests/quizzes.

**Late Work**

**Daily/Minor**

**Minor assignments are not accepted late.** If you have an excused absence, **come to tutorials to make up minor grades if you’re absent** or to schedule the makeup of missed tests/quizzes. A student will be exempt from any work that cannot be completed in tutorials at a later day.

**Major assignments:**

The lowest you can get on a major is a 40. (You turn in nothing.)

If you attempt a major or turn in something the lowest you can receive is 50.

**Major assignments** that are late will result in a letter grade deduction of ten points immediately at the end of the period. You will have until Friday of the next week, at the end of school, to turn it in without further penalty. Example: Major 1 is due Thursday August 31st. You have until the following Friday, September 8th to turn it in late and lose only ten points.

After that you have until the end of the cycle to turn in major grades, but you will have 20 points deducted.